Job Description for Teacher/Tutor

Job Description: Teacher/Tutor of English FT/PT

Position Overview: A dynamic and passionate person to deliver engaging and innovative learning experiences. The ideal candidate will have experience teaching and supporting young people with SEN in an education setting and have a strong understanding of safeguarding and child protection.

As a member of our educational team, you will play a vital role in enhancing the educational journey of our learners, fostering their creativity, critical thinking, and problem-solving skills through hands-on and immersive learning experiences.

Responsibilities:

1. Promote enthusiasm for learning and for subject areas.
2. Support with, and plan engaging sessions, tailored to diverse needs of SEND learners.
3. Collaborate with other teacher/facilitators as appropriate and following centre plans, curriculum, and schemes.
4. Foster teamwork, problem-solving, and communication skills.
5. Assist in maintaining a positive and inclusive learning environment that encourages active participation, cooperation, and respect among students.
6. Assess, monitor, record and report on the learning needs, progress, and achievements of learners. Provide constructive feedback to help learners improve their understanding and outcomes.
7. Participate in arrangements for preparing learners for external tests, if appropriate.
8. Maintain open and clear communication with SLT, facilitators, parents, and school administration regarding student progress, activities, and any concerns that may arise.
9. Promote the safety and wellbeing of learners.

Professional Development:

10. Stay up to date with current trends and best practices in SEND education.
11. Participate in relevant workshops or training to enhance your skills and knowledge with SEND children.
12. Take part in the Centre's appraisal procedures.

Whole-school organisation, strategy, and development

13. Contribute to the development and implementation of the Centre's policies, practices, and procedures, to support the Centre's vision, values, and ethos.
14. Make a positive contribution to the wider life and ethos of the Centre.

Safeguarding

15. Work in line with statutory safeguarding guidance (e.g., Keeping Children Safe in Education, prevent)
16. Work with the designated safeguarding lead (DSL) to promote the safeguarding and best interests of learners, including sharing concerns where necessary.

Qualifications and person specification:

- Previous experience/qualifications as a teacher or tutor, supporting KS3-4 learners with Functional Skills/GCSE English
- Knowledge of the National Curriculum
- Ability to adapt teaching to learners' needs, work flexibly and 'think outside the box'.
- Knowledge of guidance and requirements around safeguarding learners.

- Strong organisational, reporting and communication skills.
- Ability to work collaboratively with educators and learners.
- A proactive and enthusiastic approach to learning and teaching.
- Business insurance for transporting learners.
- Clean DBS and references.

This position offers a unique opportunity to contribute to the holistic development of learners by incorporating innovative pedagogies and hands-on experiences. You need to be passionate about education and enjoy supporting learners' growth and exploration.